

Minot State University Academic Year Calendar 2018-2019

August 2018 (1910)	
13 & 14	New Faculty Orientation
15	Convocation and college faculty meetings
16	Connect Session
17	Move-In Day
17-20	Welcome Weekend
20	Convocation mini-sessions (8:00 a.m. to 12:00 p.m.)
20	Sixteen-week evening classes begin after 4 p.m.
21	First eight-week classes begin
21	Sixteen-week classes begin
26	Last day to drop first eight-week class at 100%
29	Final draft of Spring 2018 class schedule to chairs
29	Last day to add or drop a course without record (NDUS)
September 2018 (1910)	
3	Labor Day – University closed
5	Sixteen-week and first eight-week non-attendance course rosters due via Starfish
7	Sabbatical Application due from faculty to chair: First Friday in Sept. per bylaws
13	Final draft of spring 2018 class schedule from chairs to Registrar's Office
17	Enrollment census date (NDUS)
21	Fall load reports due from chairs to VPAA Office
21	Last day to drop first eight-week classes
28	Sabbatical application due from chairperson to VPAA Office: Last Friday in Sept. per bylaws
October 2018(1910)	
8	Assessment Day (No classes 8:00 a.m. to 2:50 p.m. ~ Classes resume at 3:00 p.m.)
8	Second-year faculty self-evaluation and statement of goals due from faculty to chair
12	Advanced Study Grant Applications due to Academic Affairs Office (online application)
10-11	Final exams for first eight-week classes
12	Sabbatical applications forwarded from VPAA to Faculty Senate Sabbatical Committee: Second Friday of October per bylaws
15	Midterm grades must be submitted by noon via Campus Connection for sixteen-week classes
15	Second eight-week classes begin
16	Grades must be submitted by noon via Campus Connection for first eight-week classes
18	Last day to drop second eight-week class at 100%
22	Evaluation and goals for second-year faculty due from chair to faculty
23	Second eight-week non-attendance course rosters due via Starfish
25	Annual assessment reports due from Chairperson to the VPAA Office
November 2018 (1910)	
1	Promotion and tenure application packets due from faculty to chairperson
2	First draft of (summer 2019-spring 2020) yearlong class schedule from Registrar's Office to departments
5	Evaluation and goals for second-year faculty due from chairperson to VPAA Office

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9	Last day to withdraw from term or drop with record (NDUS)
12	University closed – Veterans Day
12	Promotion and tenure packets with recommendations due from chairperson to VPAA Office
21	Faculty Senate Sabbatical Committee makes recommendations to University President: Wednesday prior to Thanksgiving Day break per bylaws
22	University closed – Thanksgiving
23	University open – No classes
23	Last day to drop second eight-week class
26	Classes resume
30	First draft of yearlong class schedule from chairs to Registrar's Office and VPAA
December 2018 (1910)	
7	University President makes announcement of Sabbatical recipients: First Friday of December per bylaws
10-13	Final exams for all classes
11	Grades must be submitted by noon via Campus Connection for second eight-week classes
15	Promotion and tenure packets made available to Promotion and Tenure Committees
15	Notice of non-renewal to second-year faculty
17	Grades must be submitted by noon via Campus Connection for sixteen-week classes
24	University closes at 12:00 PM – Christmas Eve observed
25	University closed – Christmas Day observed
January 2019 (1930)	
1	University closed - New Year's Day observed
3	First-year faculty self-evaluation and statement of goals due to chair
7	Sixteen-week evening classes begin after 4 p.m.
8	First eight-week classes begin
8	Sixteen-week classes begin
10	Last day to drop first eight-week class at 100%
14	Evaluation and goals for first-year faculty due from chair to faculty
16	Faculty evaluation of chair emailed to all MSU faculty
17	Last day to add or drop regular sixteen-week course without record (NDUS)
18	Final draft of yearlong class schedules from Registrar's Office to departments
21	University closed – Martin Luther King Jr. Day
23	Sixteen-week and first eight-week non-attendance course rosters due via Starfish
24	Evaluation and goals for first-year faculty due from chairs to VPAA Office
31	Annual self-evaluation and statement of goals for all faculty (other than first-year and chairs) due to Chair
31	Faculty evaluation of chair due to VPAA Office
February 2019 (1930)	
1	Final draft of yearlong class schedules from Chairs to VPAA
4	Evaluation and goals for first-year faculty due from Chair to faculty
4	Enrollment census date (NDUS)
15	Promotion and Tenure Committees recommendations due to President
15	Final draft of yearlong class schedules from chairs to Registrar's Office
15	Last day to drop first eight-week class

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18	University closed – Presidents' Day
19	Assessment Day (No classes 8:00 a.m. to 2:50 p.m. ~ Classes resume at 3:00 p.m.)
22	Spring load reports due from chairs to VPAA Office
27-28	Final exams for first eight-week classes
March 2019 (1930)	
1	Notice of non-renewal due to first-year faculty
4	Midterm grades must be submitted by noon via Campus Connection for sixteen-week classes
4	Second eight-week classes begin
5	Grades must be submitted by noon via Campus Connection for first eight-week classes
8	Evaluation and goals for all faculty (other than first year & chairs) due from chair to faculty (March 8 is the due date in the Faculty Handbook)
8	Last day to drop second eight-week class at 100%
12	Second eight-week non-attendance course rosters due via Starfish
11-15	Spring Break
15	Annual self-evaluations and goals for VPAA directs due to VPAA Office
22	Evaluation and goals for all faculty (other than first-year & chairs) due from chair to VPAA Office (March 13 is the due date in the Faculty Handbook)
22	Annual chair's self-evaluation and goals due to VPAA Office (change to Mar. 29)
31	Faculty / chair position descriptions for 2019-2020 due to VPAA Office
April 2019 (1930)	
5	Last day to withdraw from term or drop with record (NDUS)
19	Last day to drop second eight-week class
19	University closed – Good Friday
22	University open – No classes - Easter Break
23	Classes resume
May 2019 (1930)	
1-2	Finals for second eight-week classes
6-9	Final exams sixteen-week classes
10	Commencement
13	Grades must be submitted via Campus Connection by noon for sixteen-week classes
13	Maymester classes begin
24	Maymester classes end
28	Summer classes begin
June 2019 (1940)	
1	Last day to drop a class or withdraw from classes with 100% refund
July 2019 (1940)	
1	Enrollment census date
2	Last day to drop eight-week summer classes
4	University closed – Independence Day
23	Last day of classes
24-25	Final exams
August 2019 (1940)	
5	Grades must be submitted via Campus Connection by noon